

GF/DUPMCH/DO/IQAC/2025/08

Date: 03.01.2025

IQAC Committee

This is to notify that the following members have been nominated as the members of Internal Quality Assurance Cell (IQAC) of our college.

S. No.	Member Name	Designation
1	Dr. Prashant Solanke	Chairperson
2	Dr. Varsha Patil	Member from Management
3	Dr. Prashanth Kumar Guddeti	Co-ordinator
4	Dr. Devendra Ramesh Chaudhari	Member
5	Dr. Ranjana Shingne	Member
6	Dr. Bapurao Motiram Bite	Member
7	Dr. Randhir Kumar Pandey	Member
8	Dr. Paritoshsing B. Thakur	Member
9	Mr. Pramod Bhirud	Member from Administration
10	Mr. Vikas Bendale	Member from Administration
11	Dr. Chaitanya Gopal Patil	Member from Alumni
12	Dr. Vaibhav Farke	Member from Alumni
13	Mr. Amit Sunil Sakhare	Member from Student
14	Mr. Piyush Wagh	Member from Local Society
15	Mr. Tushar Rote	Member from Stakeholders



IQAC Co-ordinator




Dean,
Dr. Ulhas Patil Medical College
& Hospital, Jalgaon Kh.

Godavari Foundation's

DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL,

Recognized by Medical Council of India, Approved by Central Govt. of India, New Delhi,
Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013

Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]
Jalgaon-Bhusawal Road, NH-6, Jalgaon Kh, Tal. & Dist. Jalgaon 425309

Tel. No. (0257)2366657, 2366678 Fax No. 0257-2366648

Email ID : dupmcj@yahoo.in Web Site : www.dupmc.ac.in

IQAC Vision & Mission

VISION

Our Vision is to produce quality health care professionals and to promote excellence in health care. Dr. Ulhas Patil Medical College & Hospital, Jalgaon will seek to be a center of excellence in Medical Education, Research and Healthcare Services at the National and international Level.

MISSION

Our mission is to impart excellent education opportunities for the students of health care profession. The Institute in pursuit of its vision will provide outstanding educational experiences, in all the disciplines of medicine and allied Health Sciences, in a supportive environment of scholarship, research, integrity, critical thinking and self-directed learning. It will provide comprehensive, culturally sensitive, community oriented Health care to individuals and families.



Dean

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Internal Quality Assurance Cell (IQAC)

Standard Operating Procedure (SOP)

Version 1 / 2018

Introduction:

The University Grants Commission (UGC) was established in 1956 with one of the primary responsibilities of monitoring standards in Higher Education Institutes (HEI). To monitor standards of the higher educational institutions it has established the National Assessment and Accreditation Council (NAAC) as an autonomous body in 1994.

National Assessment and Accreditation Council (NAAC) has proposed that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure.

The College Council, Academic Board, Medical Education Unit, Institutional Ethics Committee of Dr. Ulhas Patil Medical College, and hospital, Jalgaon is responsible for maintaining the quality of academic activities related to undergraduate and postgraduate programmes.

Internal Quality Assurance Committee (IQAC) was formed and has been functioning efficiently to focus on the vision and mission of the College.

Internal Quality Assurance Cell (IQAC)

Standard Procedures:

The meeting of IQAC is conducted periodically. The quorum for the meeting shall be two third of the total number of members. Additional meetings may be held as and when required.

The chairperson is deciding the agenda and send call for communication of all members. The date, time, venue, and agenda of the meeting will be communicated to the members at least one week in advance.

Minutes of the meeting will be sent to members and signatures will be taken. Final minutes of meetings will be displayed on board of the college.

The agenda, minutes and action taken reports are documented in hard and soft copy formats.

Academic and Administrative audits are done after completion of the academic year. The schedule of the audit is finalized by the Chairperson after discussion with the members during the IQAC meeting

The composition of IQAC shall be as follows-

- Chairperson: Head of the Institution
- Teachers to represent all levels (Three to eight)
- Few Senior administrative officers
- One member from the Management
- One nominee each from local society, Students and Alumni
- One of the senior teachers as the coordinator/Director of the IQAC
- One member from Trust

Internal Quality Assurance Cell (IQAC)

Objectives:

- To focus on the distribution of information on various quality parameters of higher education.
- To coordinate augmentation and integration among the various activities of the institution and institutionalize many good practices.
- To focus on the quality-related activities of the institution.
- To focus on the timely and efficient execution of the decisions of IQAC committee.

Functions:

- I. Development and application of quality benchmarks / parameters for the various academic and administrative activities of DUPMC.
- II. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge for participatory teaching and learning process.
- III. Organization of inter and intra colleges workshops, seminars on quality related themes and promotion of quality circles.
- IV. Development and maintenance of college database through Management Information Systems (MIS) for the purpose of maintaining, enhancing the college quality.
- V. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- VI. Documentation of the various programmes/activities leading to quality improvement.
- VII. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC to be submitted.

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Internal Quality Assurance Cell (IQAC)

Roles and Responsibilities:

Chairperson:

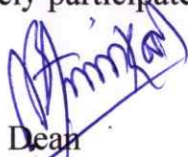
1. To prepare annual perspective plan
2. To approve the minutes of meeting
3. Overall supervision of activities of IQAC
4. Communication of decisions taken during IQAC meeting to the management
5. Approval authority for SOPs

Member Secretary (Co-Ordinator):

1. To co-ordinate activities of IQAC
2. Ensure to adherence of IQAC functioning as per SOPs
3. Preparation of Annual Quality Assurance Report (AQAR)
4. Scheduling minutes of the meeting, preparation of the agenda.
5. Maintain all documents related to IQAC activities and communication
6. Assist chairperson in matters related to IQAC
7. Updating of SOPs when it is required

Members:

1. Attend all the meetings of IQAC regularly.
2. Participate in all activities of IQAC
3. To actively contribute in academic audit.
4. To actively participate in preparation of AQAR


Dean

Dr. Ulhas Patil Medical College
& Hospital, Jalgaon Kh




Chairman

Dr. Ulhas Patil Medical College
& Hospital, Jalgaon Kh



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6.5.1: Internal Quality Assurance Mechanism in the institution and the activities of IQAC

Response:

The quality enhancement is a continuous process. DUPMC has established the Internal Quality Assurance Cell (IQAC). The IQAC is a part of the college DUPMC system and work towards realization of the goals of quality enhancement and sustenance. The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives.

The following are the roles and responsibilities carried by IQAC:

- To focus on the distribution of information on various quality parameters of higher education.
- To coordinate augmentation and integration among the various activities of the institution and institutionalize many good practices.
- To focus on the quality-related activities of the institution.
- To focus on the timely and efficient execution of the decisions of IQAC committee

IQAC is monitored by Hon'ble Dean. In the IQAC meeting academic problems has come up for discussion in detail and it is proposed that necessary remedial steps are to be marked out and implemented instantly.

IQAC has initiated the implementation of CISP in Phase-I and Phase-II of MBBS.

As a quality initiative in the DUPMC IQAC has conducted a review of all laboratories for enhancement of basic clinical skills through the display of various charts, models etc.

The Internal Quality Assurance Cell (IQAC) has conducted organized programmes, conferences, workshops, seminar, lectures etc in DUPMC.

The IQAC led efforts to the successful implementation of modern technology in the DUPMC administrative functioning, admission, financial and examination processes up gradation of television and Wi-Fi facilities, have significantly contributed to an enhanced quality of teaching learning experience.

The DUPMC Molecular diagnosis Covid testing lab having NABL accreditation for diagnosis and also having covid training and patient care centre.

In DUPMC we also fill-up feedback from student regarding teaching- learning, approaches of professors and opportunity of improvement in teaching.

The Internal Quality Assurance Cell has to ensure that whatever is done in the DUPMC for “education” is done efficiently and effectively with high standards. In order to do this, the IQAC have established procedures and modalities to collect data and information on various aspects of DUPMC functioning.

To Follow Covid guideline we also initiate online course, online lectures and other necessary online training program for student by using zoom or google meet in DUPMC.

Functions of the IQAC are:

- I. Development and application of quality benchmarks / parameters for the various academic and administrative activities of DUPMC.
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Dean

**Dr. Ulhas Patil Medical College
& Hospital, Jalgaon Kh**



Chairman

**Dr. Ulhas Patil Medical College
& Hospital, Jalgaon Kh**