

**DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL**

Recognized by National Medical Commission, Approved by Central Govt. of India, New Delhi,

Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013

Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]

Jalgaon-Bhusawal Road, Jalgaon Kh, Tal. &amp; Dist. Jalgaon 425309 Tel. No.(0257)2366657, 2366678

Email ID : dupmcj@yahoo.in, dupmcj@gmail.com Website : www.dupmc.ac.in

**NAAC ACCREDITED****Staff Performance Self-Appraisal Report**

Academic Year: From 01/08/2024 to 31/07/2025

Name of Faculty			
Qualification			Designation:
Department			Date of Joining
University Approved faculty with Date			Total Teaching Exp.:

**SECTION- I.****Teaching Learning and Evaluation: (Total Credit Points:40)**

A. Teaching Load Details (15 Credit Points)							To be filled by Faculty	
No. of Lectures /Practical Scheduled	No. of Lectures/ Practical Conducted	No. of Tutorials/ SGD Scheduled	No. of Tutorials/ SGD Conducted	No. of Seminar/ Demonstration Scheduled	No. of Seminar/ Demonstration Conducted	Overall Percentage of Attendance	Result of Subject	
Guidelines for Evaluation: - Teaching Load Conducted (100% or more: 15 credit points ; 90 – 99 conducted: 12 credit points ; 80 – 89 % conducted: 9 credit points; 70 – 79 % conducted: 6 credit points; Below 69% conducted: 3 credit points)								

B. Teaching Load Academic Schedule Details: (25 Credit Points)					To be filled by Faculty	
Use of Pedagogical Aids in T-L method (5 credit points)	Paper setting/ Paper checking Departmental work (5 credit points)	Efforts taken for improvement of Students performance (5 credit points)	Project Guided to Students (5 credit points)	Funded Research Projects Undertaken (5 credit points)		

**SECTION: II****Research, Academic Contribution and Professional Achievements: (Total Credit Points:60)**

A. Examination Duties at University level / College level: (10 credit points)				To be filled by faculty	
Sr	Examination	Centre	Worked as External / Internal	Duration in Days	
1.					
2.					
3.					
4.					
5.					

Guidelines for Evaluation: Duration of Examination: 1 day one credit point. Maximum 10 credit points

**B. Research Article Published in National, International Journal / Book Chapter Published**

First author: 7 Credit Point /Activity; Second author: 5 Credit Point /Activity. (Max. 2 activity)

1.	Title			
	Name of Journal		ISSN/ISBN No.	
	Indexed In		Author Order	
	Publication Details	Year/Volume/Issue/Page Number		
2.	Title of Book			
	Publisher		ISBN No.	
	Publication Details	Edition / Year		

**C. Paper / Poster presented in conference**

5 Credit Point /Activity (Max. 2 activity)

1,	Title of Paper / Poster			
	Conference Details	Organized by		
		Place and Date		
2.	Title of Paper / Poster			
	Conference Details	Organized by		
		Place and Date		

**D. Seminar/ Conference/ Workshop/ CPD/ FDP, etc Participated**

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Program	Place & Date	Duration	Organized by
1.				
2.				

**E. Contribution as Resource Person, Invited speaker, Reviewer, Session Chair, Members of Conference Committee (Not organized by own institute) / Patent/ Copy right**

8 Credit Point /Activity (Max. 2 activity)

Sr	Name of Program	Place & Date	Contribution as	Organized by
1.				
2.				

Attached copy of all relevant document for Section II

**SECTION- III****Extension and Co-Curricular activities with Professional Development: (Total Credit Point: 30)****A. Participation in organizing curricular/ co-curricular/ extracurricular activities****5 Credit Point /Activity (Max. 2 activity)**

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.				
2.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points  
Member of committee- 2 credit points)**

**B. Contribution in UG/PG Admission process/ Counselling/ Institutional Development (NAAC/NABH etc)****5 Credit Point /Activity (Max. 2 activity)**

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.				
2.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points  
Member of committee- 2 credit points)**

**C. Participation in Administrative and other responsibility****5 Credit Point /Activity (Max. 2 activity)**

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.				
2.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points  
Member of committee- 2 credit points)**

**SECTION- IV****Involvement of staff in other Activities/ Additional Academic Progress: (Total Credit Point: 20)****A. MoU made with organization/ Alumni work****5 Credit Point /Activity (Max. 1 activity)**

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points  
Member of committee- 2 credit points)**

<b>B. Additional degree/ super speciality degree/ Ph.D./</b>				
<b>5 Credit Point /Activity (Max. 1 activity)</b>				
<b>Sr</b>	<b>Name of Program (course)</b>	<b>Place &amp; Registration Date</b>	<b>Duration of Program</b>	<b>Present Status</b>
1.				
<b>C. Short courses / online courses done by faculty</b>				
<b>5 Credit Point /Activity (Max. 1 activity)</b>				
<b>Sr</b>	<b>Name of Course</b>	<b>Conducted by</b>	<b>Course Duration</b>	<b>Date of Result</b>
1.				
2.				
<b>Attached copy of all relevant document</b>				
<b>D. Any Award / Appreciation Certificate (Not from own Institution) received by faculty</b>				
<b>5 Credit Point /Award or Appreciation Certificate (Max. 1 Consider)</b>				
<b>Sr</b>	<b>Name of Award</b>	<b>Place &amp; Date</b>	<b>Local/ State/ any other</b>	<b>Awarding agency</b>
1.				
2.				
<b>Attached copy of all relevant document</b>				

<b>SECTION- V</b>					
<b>Other Information</b>					
<b>A. Leave taken by faculty / Absent from the Institute with details: (From 01/08/2024 to 31/07/2025)</b>					
<b>C.L</b>	<b>S.L</b>	<b>P.L</b>	<b>C-off</b>	<b>SPL</b>	<b>LWP</b>
<b>B. Memos received during said assessment year:</b>					

**Declaration:**

I, \_\_\_\_\_, faculty of \_\_\_\_\_ Department, hereby declare that the information provided is true and complete to the best of my knowledge.

**Date:**

**Place:**

**(Name & Sign of Faculty)**

The information supplied by staff \_\_\_\_\_ is verified and found to be correct and authentic.

**Signature Head of Department**

	Remark
<b>H.O.D.:</b>	
<b>Registrar:</b>	
<b>Dean:</b>	

**I. Summary: API Score Sheet (Evaluation Table)**

Particulars	Section I		Section II					Section III			Section IV				Total
	A	B	A	B	C	D	E	A	B	C	A	B	C	D	
<b>Total Credit Points</b>	<b>15</b>	<b>25</b>	<b>10</b>	<b>14</b>	<b>10</b>	<b>10</b>	<b>16</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>150</b>
<b>Credit Points Obtained</b>															

**Evaluation Analysis and feedback to faculty:**

Credit points 50% - 60% = Need to give assurance for improvement in next assessment year

Credit points 60% - 74% = Encourage to improve next year.

Credit points 75% and above = Issue letter of Appreciation

**Dean**  
**Dr. Ulhas Patil Medical College, Jalgaon**

**Chairman**  
**Godavari Foundation**  
**Dr. Ulhas Patil Medical College, Jalgaon**